



MIKE CLORE
Sheriff
Milam County

OPEN RECORDS REQUEST

Requester Identification Data

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Alternative Telephone: _____

Documents Requested:

Please list, as clearly as possible, the types of document(s), **date of** or **date range** of the document(s) and **any other specifics** you may have that will help identify the records you are requesting.

Pursuant to the Public Information Act, Texas Government Code Section 552, I hereby request:

In Making This Request I Understand and Accept The Following:

- That Milam County is under no obligation to create any document they do not possess.
- That the information will be released in accordance with the Public Information Act, which may require a determination as to confidentiality by the Texas Attorney General prior to the release.

Waiver:

Milam County has 10 business days to request the opinion of the Attorney General on your open records request. The Texas OAG has a backlog on these matters and can take over 45 days to address this request.

In such that Milam County Sheriff's Office cannot release all the information; such as dates of birth, driver's license numbers, or other personal/private information which I have requested without the approved official opinion of the Texas Attorney General; I agree to accept the basic information they provide in reference to this request.

Fees:

Fees may be assessed for processing your request. By signing you agree to pay \$0.10 per page for standard size copies and that a charge for labor may be included of larger requests. Information copied onto nonstandard-sized paper, computer discs, photographs, and other medium will require additional charges. All charges must be paid at the time of delivery. An estimate of what will be charged can be provided to you in advance.

Signature of Requestor

Date

Sheriff's Office • 512 N. Jefferson, Suite A • Cameron, TX 76520 • 254-697-7033 • Fax: 254-697-7037

Jail • 512 N. Jefferson, Suite B • Cameron, TX 76520 • 254-697-7063 • Fax: 254-697-7066